**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of January 17, 2017**

**I.    Roll Call**

Chairman Lance Wallace called the meeting to order at 9:08a.m., Tuesday January 17, 2017, at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Mr. Marcal Poullard, Ms. Annette Kovac, Mr. Kennith Landry, Mr. John Morse and Mr. Tim Asmussen. Also present was Executive Director Pat Englade, Complaint Counsel George Papale and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

Mr. Petersen attended the meeting at 9:10am

**II.    Swear in Board Members**

Ms. Angelique Freel Legal Counsel for the board to swear in the board members.

**III. Approval of Minutes from the November 15, 2016 board meeting**

Mr. Wallace moved to approve the minutes of the November 15, 2016 board meeting. Seconded by Morse. All in favor. Motion carried.

**IV. Public Comment: None**

 **Amend the Agenda**

Mr. Morse made a motion to amend the agenda to go out of order on the agenda.

 Seconded by Kovac. All in favor.

 **V.** **Del Hahn pay issue**

 It has been brought to the attention of the board that Mr. Del Hahn who works pursuant to as contract professional services was billing the wrong amount under his contract. To the benefit of the board and to the disadvance of Mr. Hahn. There is a way to seek correction of that it is pursuant to LA R.S. 39.1672.2 which set forth process to ask the commissioner of administration permission to correct something or any type of claim when there is a mistake and here it was a mistake by contractor. This would simply require once the board approves this Pat write a letter explaining what happened and include any invoices and a copy of the contract and explain that the board operates pursuant to self-generated fees and that the money needed to correct the mistake is already in the possession of the board. Once the letter and documentation provided to the commissioner of administration they will approve it and then

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 they will have to send it over to the Attorney General’s Office. It is a pretty routine process and Mr. Hahn would like to be paid the amount of what was approved pursuant to his contract.

Mr. Petersen moves that the board approve for Mr. Englade to take any administrative steps necessary to correct on the over sight. Seconded by Kovac. All in favor. Motion carried**.**

**VI. Approval of Applications**

 **A. Agency Applicants**

Mr. Pettersen made a motion to approve the agency application of **Nichole Battle**. Ms. Battle was present. Seconded by Kovac. Roll call vote: Poullard yes, Kovac yes, Petersen yes, Landry yes, Asmussen and Morse yes. Motion carried.

Mr. Petersen made a motion to approve the agency application of **Brian Friesing**.

Mr. Friesing was present. Seconded by Kovac. Roll call vote: Kovac yes, Poullard yes, Petersen yes, Landry yes, Asmussen yes and Morse yes. Motion carried.

Mrs. Kovac made a motion to approve the agency application of **Gene Hendricks**. Mr. Hendricks was present. Seconded by Pettersen. Roll call vote: Kovac yes, Poullard yes, Petersen yes, Landry yes, Asmussen yes and Morse yes. Motion carried.

Ms. Kovac a motion to defer the agency application of **Michael Holmes** because the board had questions regarding her experience and Mr. Holmes was not present. Seconded by Landry. Roll call vote: Kovac yes, Poullard yes, Petersen yes, Morse yes, Landry yes, and Asmussen yes. Motion carried.

Mr. Petersen made a motion to approve the agency application for **Luke Irwin**. Mr. Irwin was present. Seconded by Kovac. Roll call vote: Kovac yes, Poullard yes, Petersen yes, Morse abstained, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to defer the agency application for **Danielle Mickenberg** because the board had questions regarding her experience. Ms. Mickenberg was not present. Seconded by Petersen. All in favor. Motion carried.

Mr. Morse made a motion to approve the agency application for **John Sieminski**. Mr. Sieminski was not present. Seconded by Ms. Kovac. Roll call vote: Poullard yes, Kovac yes, Petersen yes, Morse yes, Asmussen yes, and Landry yes. Motion carried.

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Mr. Morse made a motion to deny the agency application for **Clarence Williams, III**. Because

he did not have the required three years of investigators experience. Seconded by Asmussen. Roll callvote: Poullard yes, Kovac yes, Petersen yes, Morse yes, Asmussen yes, and Landry yes. Motion carried.

**VII. B. Agency Applicants Deferred from the November 15, 2016 meeting**

 Mr. Petersen made a motion to approve the agency application for **Karen Desselle.** Ms.

 Dessell was present. Seconded by Kovac. Roll call vote: Poullard yes, Kovac yes,

 Petersen yes, Morse yes, Asmussen yes, and Landry yes. Motion carried.

 Mr. Petersen made a motion to defer the agency application for **Cynthia Nelson** because the

board needs further information regarding her experience. Ms. Nelson was present. Seconded by Kovac. All in favor. Motion carried.

 **C. Individual Applications**

Mrs. Kovac made a motion to approve the Individual applications starting with

 Maria Landry and ending with Randall Guthrie. Seconded Petersen. All in favor.

 Motion carried.

 **D. Apprentice Applications**

Mrs. Kovac made a motion to approve the Apprentice applications starting with

 Christopher Clark and ending with Nathan Wiens. Seconded byPetersen. All in favor.

 Motion carried.

 **E. Journeymen Applicants**

Mrs. Kovac made a motion to approve the Journeymen applications starting with

 Dewayne Spriggs ending with Ashley Nichols. Seconded by Petersen. All in favor.

 Motion carried.

**VIII. Financial**

**Financial Report**

Mr. Morse approved the financial report that was read by Mr. Landry. Seconded by

Petersen. All in favor. Motion carried.

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**Approve current year 2017 Budget**

Mr. Morse made a motion to approve the 2017 budget. Seconded by Kovac.

All in favor. Motion carried.

 **IX. Investigatory Officer**

Mr. Kovac made a motion to approve the investigatory report that was read by Ken Landry. Seconded by Petersen. All in favor. Motion carried.

 **X. Training**

1. **Continuing Education Program**

 **XI. New Business**

 **Election of Chairman**

Mr. Asmussen nominated to elect Mr. Lance Wallace as Chairman. Seconded by

 Mr. Landry. Roll call vote: Poullard yes, Kovac, yes, Petersen yes, Morse yes,

Asmussen yes and Landry yes. Motion carried.

 **Election of Vice Chairman**

Mr. Wallace nominated to elect Mr. Glen Petersen as Vice Chairman. Seconded by

 Mr. Asmussen. Roll call vote: Poullard yes, Kovac yes, Wallace yes, Morse yes,

 Asmussen yes and Landry yes. Motion carried.

**Executive Session 10:10am to 10:20am**

Ms. Kovac made a motion to go into executive session under La. R.S. 42:17(A) (2).

Seconded by Wallace. Roll call vote: Kovac yes, Poullard yes, Wallace yes, Petersen yes, Morse yes, Asmussen yes and Landry yes. Motion carried.

DEWAYNE ALEXANDER v LSBPIE, DOCKET NO. 2013-362 Division F

SCOTT FRANK vs LSBPIE. et al., Docket No. C606869 Section 23

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Ms. Kovac made a motion to go back into regular session. Seconded Petersen.

Roll call vote: Kovac yes, Poullard yes, Wallace yes, Petersen yes, Morse yes, Asmussen yes and Landry yes. Motion Carried.

 **XII. Adjournment**

Mr. Wallace made a motion to adjourn the meeting at 10:26am. Seconded by Kovac.

 All in favor.